

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (TANDRIDGE)



DATE: 6 MARCH 2019
LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER

SUBJECT: HIGHWAYS SCHEMES 2019/20 – END OF YEAR UPDATE

AREA(S) AFFECTED: ALL DIVISIONS

SUMMARY OF ISSUE:

To inform the Local Committee on the outcome of the 2019/20 Integrated Transport Scheme (ITS) and highway maintenance programmes in Tandridge as well as other highway works being carried out by teams across Surrey County Council.

Recommendation to install a bus stop clearway at two different locations, one in Salmons Lane, Caterham and one in Limpsfield Road Warlingham.

RECOMMENDATIONS:**The Local Committee (Tandridge) is asked to;**

- i. Note the contents of this report.
- ii. Agree to the installation of a bus stop clearway in Salmons Lane, Caterham just prior to property number 150 Salmons Lane, operating from 07:00am to 19:00pm Monday to Saturday. This will include a 23m bus cage with appropriate road marking (further information is available in Annex 4).
- iii. Agree to the installation of a bus stop clearway in Limpsfield Road, Warlingham opposite Greenacres Lodge residential home, operating 24 hours a day Monday to Sunday. This will include a 23m bus cage, with appropriate road markings (further information is available in Annex 5).

REASONS FOR RECOMMENDATIONS:

To update the Local Committee on the outcome of the 2019/20 highway works programme in Tandridge, and the Local Committee Budget and Forward Programme for 2020/21.

To provide bus stop clearways to reduce the likelihood of parked cars obstructing the bus stops, so that accessibility to the bus stop is improved for all passengers, especially those with mobility issues, wheelchair users and those with pushchairs.

1. INTRODUCTION AND BACKGROUND:

- 1.1 At the Tandridge Local meeting held on 30 November 2018, the Tandridge Local Committee approved a programme of highway works for Tandridge funded from the Local Committee's delegated capital and revenue budgets. Following final approval of Full Council in February 2019, the capital budget was subsequently amended, with each Local Committee receiving £100,000 and a further amount based on the number of members in the area, resulting in Tandridge receiving a capital budget of £166,667.
- 1.2 £76,667 of the capital budget was allocated to fund the ITS programme approved by Local Committee in November. The balance of £90,000 was used to fund capital maintenance schemes, divided equitably between divisional members, as agreed by the Maintenance Engineer in consultation with each divisional member.
- 1.3 Divisional members continued to receive £7,500 Member Highway Funding to use on the highway or local authority owned land to provide a benefit to the local community. It was agreed that the Member Highways Fund should be managed by the Maintenance Engineer on the members behalf.
- 1.4 At the Tandridge Local Committee meeting held on 6 December 2019, the Tandridge Local Committee approved a programme of highway works for the 2020/21 financial year, funded from the Local Committee's delegated capital and revenue budgets. Since the meeting held on 6 December 2019, the Cabinet Member for Highways has subsequently announced an increase in the amount of capital funding to be devolved to the local committees in the 2020/21 financial year. Subsequently each Local Committee will receive £100,000 with an additional £23,400 per divisional member for capital work. For Tandridge this equates to a total capital budget of £240,400, an increase in the £166,667 reported to the Local Committee meeting held on 6 December 2019.
- 1.5 This report provides information to the Local Committee on the outcome of the 2019/20 Integrated Transport and highways maintenance programmes as well as progress on road safety and developer funded schemes in Tandridge. It also provides an update on the Local Committee budget and Forward Programme for 2020/21.
- 1.6 In addition to the Local Committee's Integrated Transport Schemes and capital maintenance expenditure, Countywide budgets have been used over the past year to fund major maintenance (Horizon 2), drainage works and other capital highway schemes. Countywide revenue budgets are used to carry out both reactive and routine planned maintenance works.
- 1.7 **Annex 1** provides updates on the Integrated Transport Schemes, developer funded schemes, road safety schemes and the parking review.

2. ANALYSIS:

Local Committee Finance 2019/20

2.1 The Tandridge Local Committee delegated highway budgets for the 2019-20 Financial Year were as follows:

- Capital (ITS): £76,667
- Capital Maintenance: £90,000
- Member Highway Fund: £45,000
- **Total: £211,667**

In addition to the delegated highway budgets above, highway officers within the local area office are continuing to look for other sources of funding for schemes that have been identified within the Integrated Transport Scheme Programme. As a result funding has been secured from Section 106 developer funding for improvements to pedestrian crossing facilities on Banstead Road, Caterham outside Le Personne retirement housing. Further Section 106 developer funding has also been secured for a speed limit reduction in Roffes Lane, Chaldon and improvements to pedestrian crossing facilities in Buxton Lane, Caterham.

2.2 A number of ITS improvement schemes and road safety schemes have been progressed in 2019/20 as highlighted below and set out in detail in **Annex 1**.

- Red Lane, Limpsfield – Existing 40mph speed limit signs are to be enhanced through yellow backing them, in order for them to stand out more. These works are to be complete by the end of March 2020 and are being carried out in collaboration with Drive Smart Surrey.
- A22 Godstone Bypass 100m south of M25 Junction 6, Godstone – installation of High Friction Surfacing on the bend on the eastbound carriageway approximately 100m from the M25 Junction 6 roundabout, in order to reduce the incidence of vehicles losing control on this bend. This work was completed in June 2019.
- Bluehouse Lane and Station Road East, Oxted – Work has been carried out to replace the Belisha Beacon globes with LED halo beacons on four zebra crossings in Oxted. These zebra crossings are the two in Station Road East, and the two in Bluehouse Lane close to Oxted School.
- Pendell Road/Little Common Lane, Bletchingley: installation of high friction surfacing on Little Common Lane and Pendell Road, on the approach to the junctions of Sandy Lane and Big Common Lane.

2.3 The budgets delegated to Local Committee were in addition to budgets allocated at County level to cover various major highways maintenance and improvement schemes, including footway/carriageway resurfacing and highway drainage maintenance.

Local Committee capital works programme 2019/20

- 2.4 Progress on the approved Local Committee funded capital programme of highway works in Tandridge, during the 2019/20 financial year is set out in **Annex 1**. It also provides an update on schemes being progressed using developer contributions, the Road Safety Team and the Parking Review.

Local Committee capital maintenance works programme 2019/20

- 2.5 Progress on the works funded from Tandridge's Local Committee's capital maintenance allocation is set out in **Annex 2**.

Member Highway Fund

- 2.6 An update of the work funded by Members from their Member Highway Fund allocation, including the work carried out by the Tandridge revenue maintenance gang, is provided in **Annex 3**.

Parking

- 2.7 An update on the Parking review is provided in **Annex 1**.

Other highway related matters

Customer services

- 2.8 The total number of enquiries received by Surrey Highways in the 2019 calendar year is 126,399, an average of 10,533 per month, this represents a decrease of approximately 14% from the total received in 2018. This possibly reflects the milder winter and the work that has taken place to improve website and online reporting.
- 2.9 There has also been a decrease in the number of safety defects being reported. All reports are categorised at the point of logging, either automatically through the website or by officers. Any defects that are categorised as a "safety" defect are directed to Kier, with defects that are not considered a "safety" defect passed to SCC's local office for further investigation. In 2018 the average split between "safety" defects and other defects that were not considered "safety" defects was 53% (Kier) and 47% (SCC). In 2019 this split changed to 49% (Kier) and 51% (SCC).
- 2.10 For the Tandridge District specifically, 13,439 enquiries were received between January and December 2019, this is a reduction to the number received during the same period in 2018 (15,671). However, a greater number of enquiries, 6,663 were directed to the local area office for action between January and December 2019, when compared to the number of enquiries directed to the local area office for action during the same period in 2018 (6,194). In spite of the increase in enquiries directed to the local area office, 97% of these enquiries have been resolved, which is slightly above the countywide average of 96%.

- 2.11 **Table 1** below shows the number of enquiries received between January-December 2019 compared to the number received during the same period in 2018.

Table 1 Customer Enquiries

Period	Surrey Highways: Total enquiries (no.)	Tandridge: Total enquiries (no.)	Local Area Office: Total enquiries (no.)
Jan-Dec 2018	144,409	15,671	6,194
Jan-Dec 2019	126,399	13,439	6,663

- 2.12 Between January and December 2019, Highways & Transport have received 150 Stage 1 complaints. 61 of which were escalated to Stage 2, of which the Service was found to be partially or fully at fault in 18 cases. In addition 10 have been escalated to the Local Government Ombudsman, the service was found to be partially at fault in one case.

Centrally funded maintenance

- 2.13 Horizon 2

The Operation Horizon Team programmes of major maintenance works for 2019-20 for the Tandridge area are published on Surrey County Council's website here:

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

- 2.14 Severe weather recovery programme

A list of roads included within the severe weather recovery programme is published on Surrey County Council's website. This list consists of over 200 roads across the county and can be found at the following location on the website;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

This list is continually being updated with new roads being added and information regarding those resurfacing works that have been completed being provided. All of these roads have been put forward by local members or the local highway teams.

- 2.15 Winter Service

The Cold Weather Plan sets out the Winter Service for treating the highway in order to prevent ice from forming (precautionary salting), melt ice and snow that has already formed (post salting), and removing of snow in a snow event.

The Cold Weather Plan is now on Surrey County Council's website and can be found at the following location;

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<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting>

Salting Routes and the location of grit bins can also be seen on a map on Surrey County Council's website at the following location;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting/grit-bin-locations-in-surrey>

County Councillors can request and pay for new grit bins, or extension of use of an existing grit bin, by contacting the Maintenance Engineer, who will advise.

2.16 Drainage Maintenance

Surrey County Council maintain 10,206 gullies and 75 soakaways in Tandridge. Not all gullies and soakaways are cleaned on an annual basis, as some require cleaning more frequently, and others less so, depending on local circumstances such as whether there are trees nearby, or the location is rural or urban.

Each year, the programme of cleaning is updated and optimised based on the condition the assets were found to be in when they were last visited. The programme is also adjusted to take into account local issues such as roads where access to assets is difficult due to parked cars and other obstructions.

As the cleaning programme is managed on a Countywide basis, cleans in Tandridge have taken place throughout the course of the year.

At date of writing, information available regarding the contractually completed gully cleans shows that 7,037 out of 8,895 gullies that are due to be cleaned under the contract have had a contractually complete visit. A small number of these gullies however, would not have been cleaned due to vehicles obstructing the gullies or due to jammed or badly broken gully grates.

At date of writing, of the 75 soakaways to be cleaned in Tandridge, 61 have been visited, 39 of which have been cleaned, 14 soakaways are still to be visited.

2.17 Road safety

The Road Safety Working Group meets every 6 months to review personal injury collision data provided by Surrey Police. The Road Safety Working Group is attended by Surrey County Council Road Safety Engineers, Surrey County Council Highway Engineers and Surrey Police. An update on road safety schemes that have been identified by the Road Safety Working Group and are being progressed by the Road Safety Team is provided in **Annex 1**.

2.18 Passenger Transport

There are no Integrated Transport Schemes that directly contribute to improvements in passenger transport. However the provision of improved pedestrian crossing facilities in Buxton Road, Caterham will help to improve pedestrian access to the bus stops in Buxton Road, especially those bus stops located in the vicinity of Portly Lane. Similarly, work carried out to improve the pedestrian crossing facilities in Banstead Road, Caterham which was a

scheme funded through developer contributions, has helped to improve pedestrian access to local bus stops here also.

Requests have recently been put forward for bus stop clearways to be installed at a bus stop in Salmons Lane, Caterham (just prior to property number 150 Salmons Lane) and the bus stop opposite Greenacres Lodge residential home in Limpsfield Road, Warlingham. Further information regarding these proposed bus stop clearways is in **Annex 4 and Annex 5**.

Major Schemes

2.19 Caterham Hill – Flood Risk Management

Current flood risk management efforts in this area involves a broad programme of work, including but not limited to:

- Maintenance and surveys
- The capital flood defence infrastructure project, and
- DEFRA's pilot project on adaption to climate change

Capital Flood Defence Infrastructure Project

The Flood Defence Scheme aims to reduce the risk of flooding in Caterham Hill and Old Coulsdon through a programme of interventions. Surrey County Council, with input from Thames Water and the highway departments of both Surrey and Croydon Council, has commissioned an outline business case to assess options for the scheme. It is anticipated that the Outline Business Case will be submitted in May 2020 to DEFRA (Department for Environment, Food and Rural Affairs) for review. Funding for these options has not been agreed yet but the Project Board are confident that support will be given.

Sustainable Drainage (SuDS)

A project is currently being scoped to install sustainable drainage (SuDS) in the area. This will improve and enhance the existing drainage in the area at a small-scale level, making it more environmentally sustainable. SCC are assessing where and what level of SuDS will be the most effective. Funding for SuDS installation has not been agreed yet.

DEFRA Pilot – Community Engagement

Caterham is one of the locations where DEFRA are running a pilot project on adaption to climate change. The project is examining ways of engaging and communicating with local communities on climate change issues, such as flooding.

Planning Policy

Tandridge District Council has submitted a draft aspirational planning policy to improve drainage requirements and reduce the flood risk impacts of both minor and major developments.

Smallfield Programme

During the development of the Options Report, drainage surveys and investigations were carried out, which has allowed numerous drainage blockages and other drainage issues to be addressed. This has resulted in significantly reducing the flood risk from the 2013/14 levels.

Following the completion of the Options Report, the Project Board have decided on a combination of four options from this report to take forward, but there is currently a funding shortfall for these works of £2 million. The project is continuing to seek and source funding to cover the funding shortfall.

Flood incidents from December and storms Ciara/Denis have been documented, recorded and assessed as to their nature i.e surface or foul. Although issues still exist in some areas, it was noted that in areas where works had taken place, flood risk was reduced.

Caterham Bourne Programme

As stated previously, the Flood Reduction Options Report identified that large scale capital works have been identified as being economically unviable, therefore programmes of small scale works and maintenance programmes are currently being progressed.

Works have been completed on adding an upgraded connection between the upper lagoon and the middle lagoon below the viaduct. Surrey County Council's consultant has been asked to update the model to reflect this and document the impact on the operating procedure.

M23 Smart Motorway

Highways England are continuing works to improve the busy 18km (11 miles) stretch of the M23 between junction 8 near Merstham and junction 10 near Copthorne by upgrading it to an "all lane running" (ALR) smart motorway.

These works began in March 2018 and are expected to be completed in spring 2020. These works will result in;

- An additional lane for traffic increasing capacity to reduce congestion.
- More technology on the road to manage incidents.
- More reliable journeys.

Updated information regarding this scheme can be found on Highways England website at the following location;

<https://highwaysengland.co.uk/projects/m23-junctions-8-to-10-smart-motorway/>

Local Committee Budget & Forward Programme 2020/21

Capital

- 2.28 At the meeting held on 6 December 2019, a report was presented to the Tandridge Local Committee setting out the Local Committee's delegated capital and revenue budgets for 2020/21 and a programme of works. The Local Committee was advised that, subject to final approval of Full Council on

10 December 2019, the Local Committee would receive a capital budget of £166,667 in 2020/21. It was agreed that this budget would be used to progress both capital improvements (ITS) and capital maintenance schemes.

- 2.29 The capital budget has subsequently been amended, with each Local Committee receiving £100,000 for capital ITS schemes and an additional £23,400 per divisional member for capital maintenance schemes. This budget was approved by Full Council on 10 December 2019, resulting in Tandridge receiving an increased total capital budget of £240,400
- 2.30 £63,400 of the capital budget has been allocated to fund the ITS programme approved by the Local Committee in December 2019. The balance of £177,000 will be used to fund capital maintenance schemes, divided equitably between divisional members.
- 2.31 The allocation for 2020/21 will provide each member with £29,500 to spend on capital maintenance in their divisions. This should be sufficient to progress either one larger scheme or two smaller schemes. The schemes to be progressed will be identified by the divisional members in consultation with the Area Maintenance Engineer.

Members Local Highway Fund

- 2.32 Members will continue to receive an allocation of £7,500 per county member to address highway issues in their divisions. It is proposed that the Member Local Highways Fund be managed by the Tandridge Maintenance Engineer on behalf of and in consultation with members.

3. OPTIONS:

- 3.1 Not applicable at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 4.1 Not applicable at this stage. Officers will consult the Chairman, Vice Chairman and Divisional members as appropriate in the delivery of work programmes.

5. FINANCIAL IMPLICATIONS:

- 5.1 The financial implications, in regards to the delegated budgets is detailed in section 1.1, 1.2, 1.3, 1.4, 2.1 and sections 2.28 to 2.31 above.

The key objective with regard to the 2019/20 budgets has been managed to a neutral position.

6. WIDER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications

Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1 This report sets out highway works carried out in Tandridge in 2019/20, for Members' information.
- 7.2 Progress on the Integrated Transport Schemes, capital maintenance works, Member Highway Fund schemes, centrally funded maintenance schemes, developer funded schemes, road safety schemes, major schemes and the parking review is set out in section 2 and **Annexes 1, 2 and 3** of this report. Section 2 also summarises the customer enquiries that have been received by Surrey Highways during the 2019 calendar year. Information regarding proposed bus stop clearways is also provided in section 2 and **Annexes 4 and 5** of this report.

8. WHAT HAPPENS NEXT:

- 8.1 The remaining budget for the 2019/20 financial year will be spent and the end of year outturn figures will be finalised.

Contact Officer:

Anne-Marie Hannam, Senior Traffic Engineer, South East Area Team, 03456 009 009.

Consulted:

Not applicable.

Annexes:

- Annex 1 – Summary of progress of capital schemes.
- Annex 2 – Summary of progress of Capital Maintenance works
- Annex 3 – Summary of progress of Member Highway Fund works.
- Annex 4 – Request for Salmons Lane Green bus stop clearway.
- Annex 5 – Request for Limpsfield Road, Warlingham bus stop clearway.

Background papers:

- Report to Tandridge Local Committee 30 November 2018 “Highways Forward Programme 2019/20 – 2020/21”.
- Report to Tandridge Local Committee 1 March 2019 “Highway Schemes 2018/19 – End of Year Update”.